

## IQA Feedback to Assessor

<b>Assessor:</b>	Aamir Naveed	<b>Date of Observation:</b>	04-09-2024
<b>Qualification:</b>	Proqual NVQ Level 3 Certificate in Occupational Health and Safety	<b>Qualification Number:</b>	601/4766/0
<b>Learner's Name(s):</b>	1) Waleed Shahid		
<b>Did the Learner:</b>		<b>Comments:</b>	
<b>Did the learner meet the assessment criteria?</b>		Yes the learner fully met the assessment criteria	
<b>All the learning outcomes were explained in his assessment?</b>		Yes, all the learning outcomes were thoroughly explained in his assessment.	
<b>Did the learner communicate appropriately?</b>		Yes, the learner communicated effectively, showcasing clarity, relevance, and a professional tone throughout the assessment.	
<b>Did the learner conduct assessment Activities in consistent, safe &amp; fair manner?</b>		Yes, the learner conducted all assessment activities consistently, ensuring they were performed in a safe, fair, and equitable manner.	
<b>Did the learner ask questions during the Lectures?</b>		Yes, the learner actively engaged by asking insightful questions during the lectures, demonstrating a keen interest in the subject matter.	
<b>Did the learner consult with and seek guidance through require access methods?</b>		Yes, the learner proactively consulted and sought guidance using the required access methods, ensuring effective communication and support.	

<b>Did the Assessor:</b>	<b>Comments:</b>
<b>Provide required information to the candidate on the assessment process?</b>	Yes, the required information on the assessment process was clearly provided to the candidate, ensuring they understood all procedures and expectations.
<b>Encourage the candidate to identify and present Evidences?</b>	Yes, the assessor was actively encouraged to identify and present relevant evidence, promoting a thorough and comprehensive assessment.
<b>Use the standard course and assessment documentation?</b>	Yes, the standard course and assessment documentation were used consistently, ensuring alignment with established guidelines and procedures.

<b>Remain as unobtrusive as possible?</b>	Yes, the assessor remained as unremarkable as possible, allowing the assessment process to flow naturally while still ensuring oversight and support.
<b>Encourage the individual to ask questions?</b>	Yes, the individual was encouraged to ask questions, promoting active engagement and clarity throughout the process.
<b>Give feedback as soon as possible?</b>	Yes, feedback was provided promptly, ensuring the individual could quickly understand and act on it.
<b>Record evidence and assessment decisions promptly and in accordance with requirements?</b>	Yes, evidence and assessment decisions were recorded promptly and in full accordance with the requirements.

## Entire Sampling

### Sample Selection:

**Specify the criteria used for selecting the sample (random sampling, targeted sampling, etc.)**

**100% sampled**

**Clarify the number of samples to be collected for learners and assessors**

**2/2**

### Feedback and Improvement:

**Provide a section for additional comments, suggestions, or feedback from learners and assessors**

The chance to provide more comments and suggestions highlights our commitment to quality in our evaluation procedure.

**Encourage assessors to provide constructive feedback on the assessment process and its effectiveness**

The validity of our evaluations depends critically on your performance as an assessor. Kindly feel free to offer insightful criticism so that we may improve our assessment procedure.

### Sampling Type

<b>Interim (Start)</b>	<b>Yes, performed by the IQA</b>
<b>Medium (Formative)</b>	<b>Yes, performed by the IQA</b>
<b>End (Summative)</b>	<b>Yes, performed by the IQA</b>

**IQA Final Reports Decision:**

*The learner consistently delivers outstanding results, demonstrating a profound commitment to their qualification journey. The exceptional quality of their work clearly showcases their unwavering dedication to learning. Their valuable contributions to the educational community enhance the learning experience, and their potential for future growth and success is beyond question.*

*The assessor consistently maintains a high standard of work, exhibiting a strong commitment to upholding the integrity of the assessment process. Their meticulous attention to detail and resolute commitment to fair judgment are commendable. They provide constructive feedback that significantly contributes to learners' skill and knowledge development. Our educational community greatly values the assessor's expertise and unwavering pursuit of excellence.*

**Assessor Signature:****IQA Signature:****Date:**

04-09-2024